

July 11, 2008

To: Hallowell Comprehensive Plan Committee
From: Frank O'Hara and Antje Kablitz
Re: Next meeting

The next meeting will be on Tuesday, July 15, at 6 pm to 8:30 pm at the Hallowell Council Chambers.

The agenda will be:

1. Update on Stevens School, other events
2. Outline of final report
3. Committee schedule
4. Committee comments on prior vision statement
5. Work on new vision statement
6. Homework

Attached is a draft outline of a final report and a draft committee schedule. Your comments on the vision and a new draft are in a separate document.

DRAFT OUTLINE OF HALLOWELL COMPREHENSIVE PLAN

July 11, 2008

Volume 1: Strategy

List of Committee members

Letter from Chair

Table of Contents

Introduction

Vision for Hallowell

Key strategies

Future Land Use map and narrative

Checklist of actions

Volume 2: Inventory

List of Committee members

Letter from Chair

Table of Contents

Introduction

History

Population

Land Use

Economics

Housing

Natural Resources

Historic

Fiscal

Transportation

Recreation and Culture

Open Space

Note: there are existing open space and housing plans. The inventory sections of those plans will be incorporated into Volume 2. Recommendations will be incorporated into Volume 1. Alternately, the Comprehensive Plan Committee could simply adopt either or both of the other plans in their entirety, and make them volumes 3 and/or 4 of the plan.

Proposed Schedule of Comprehensive Plan Committee

July 11, 2008

July 11	Decide upon draft vision
Early September (Sept 9?)	Long meeting (5 pm to 9 pm) Go over list of possible strategies to achieve draft vision Identify priority strategies Receive Volume 2 of plan
Late September (Sept 3-?)	Future Land Use Plan
October 21	Outline of plan
November 18	Public meeting to review draft ideas
December 16	Final draft plan review
January 20	Approve plan to go to Council